

# Minutes Public Works Committee July 25, 2016 at 8:00am

Present: Chairman Goldsmith, Bridger, Bents, Schullo

Absent: None

Also present: Lindfors, Goin, Kessler, Skinner, Hardie, Lundgren MSA

Meeting was called to order by Chairman Goldsmith at 8:00 am:

Motion was made by Bridger and seconded by Bents to approve the minutes from the June 21, 2016 Public Works meetings. Motion passed.

Public Comment: None

## Department Updates

Lindfors: The Crew has been cleaning storm sewer outfalls, completed the Ranallo bank work, trimming trees, weed-whipping and spraying sidewalks, doing park work and working on plans for several fall projects.

Goin: Most of the past month has been spent doing training and with the startup of the new MBR plant.

The Committee considered the bids for the new maintenance garage at the waste water plant. Hardie stated that there were proposals sent to NW Builders, V&S construction, Market & Johnson, Cleary Buildings, Morton Builder, & Cumberland Ace. At the time of the meeting there was only a bid from NW Builders. V&S requested time because they were not happy with the bid from one of their subcontractors. The Committee will table the bid opening until Tuesday, August 2 @ 6:00pm with bids accepted until 4pm on Monday, August 1. This is contingent on NW Builders honoring their bid.

The Committee considered a request to improve the north frontage road from the motel access to the car dealer access; this is a plated frontage road but has not been improved. The City crew stated they could do the work for approximately \$2,000 plus their labor. The motion was made by Bents and seconded by Bridger to do the work, but as it was not budgeted for to place the work on next year's budget. The motion passed.

The Committee considered the safety apparel policy, there is some questions regarding some of the requirements, the Committee suggested having a meeting with the two supervisors and public works director and presenting the results of their apparel suggestions to the City's workers comp. provider.

The Committee considered the sidewalk snow removal and grass mowing ordinance. The concern is that it appears the City's ordinance for snow removal and grass mowing requirements are being violated by the same property owners. The motion was made by Bridger and seconded by Bents to recommend to the City Council to set the charge for mowing at \$200 per mowing, which is the current charge for snow removal. Also that the property owner will receive only one written violation notice per season which will be sent by certified mail, subsequent violations will be dealt with by the City w/o further notice. The proposed changes are to be reviewed and approved by Attorney VanSickle. The motion passed

The Committee considered the Schramski property encroachment, since being informed of the encroachment two months ago, the personal property and fence remain on City property. The motion was made by Bents and seconded by Bridger to call Mr. Schramski and follow-up with a certified letter that he will have 10 days to remove his property & fence and that the curb for the second drive to his property will be replaced. The motion passed.

The Committee considered the removal of the garbage disposal at the Senior Citizens Center. Since the Center is not required to install a grease trap, they will not be allowed to dispose of their food waste down the drain and will be required to remove their garbage disposal. The Waste Water Dept. is to put such wording into the ordinance along with wording that such businesses have periodic follow-up visits. The motion was made by Bents & Seconded by Bridger to recommend to Council that the Senior Center remove the garbage disposal and to add appropriate language to the sanitary ordinance. The motion passed.

The Committee considered the request from the waste water dept. that all billing statements for the plant be mail to the plant for their review before being paid; the plant is requesting Katie's name be on the service accounts ( Cable, phone ,internet, alarms )so if service is needed they can order it w/o going through City Hall. The plant would also like to have a credit card with a \$1000 credit limit. The bills will be copied or second copies will be sent for plant review. Account access is an agenda item for the next Finance Committee. The Credit card will be placed on a future finance meeting.

The Committee considered the ordering of two pumps needed for Lift Station #2 which is part of the second project. The reason for placing the order is that there is a 12 week lead-time for the pumps and if not ordered the work would be delayed until next season. The motion was made by Schullo and seconded by Bridger to order the two Flygt pumps from Xylem for the amount of \$24,550.40. The motion passed.

The Committee considered Change Order #14 which consist of Sludge tank decant tree (\$8,533), Brick repair on headworks bldg.(\$1,282), domestic water valve replacement (\$3,094), exterior hatch addition (\$12,571), Interior hatch removal ( \$2,567) for a total change order \$28,047. The motion was made by Bridger and seconded by Bents to recommend to the Council the acceptance of Change Order #14. The motion passed

The next meeting date will be August 2, 2016 at 6:00 pm. Future agenda items will be bid opening and acceptance Motion was made by Schullo and seconded by Bents to adjourn at 9:37 am, motion passed.

Submitted by  
Keith Hardie, PW Director