

July 20, 2016

To: Cumberland Public Works Committee - (Chmn. Goldsmith, Bridger, Bents, Schullo)

From: Keith Hardie-DPW

Re Public Works Committee Meeting

## Notice

There will be a meeting of the Cumberland City Public Works Committee on **Monday July 25, 2016 at 8 am** at the Cumberland City Hall to consider the following agenda:

- 1 Call meeting to order
- 2 Approve minutes from June 21, 2016 Public Works Committee Meetings
3. Public Comment
4. Updates and questions from department supervisors
5. Open Bids for Wastewater Plant Maintenance Building and Consider a recommendation to City Council for approval.
6. Consider improving the north frontage road
7. Consider recommendations for safety apparel for city crews
8. Consider revisions to the Grass mowing and snow removal ordinance
- 9 Consider property line issues on parcel # 212-1075-23-000 the Martin Schmarski property.
- 10 Consider approving the State of Wisconsin recommendation that Senior Center will not be Required to install grease trap but must remove the garbage disposal.
11. Consider having all billing statements related to the Wastewater Plant be mailed directly to the Wastewater plant for first review and to have access to the internet account for the purpose of requesting work or repairs. A request for a Credit Card for the waste Water plant with a \$1000 credit limit.
12. Consider proposals for 2nd project work
13. Update on WWTP project and consider change orders
14. Set next meeting date & future agenda items (August 22, 2016 @ 9 am)
15. Adjourn meeting.

Keith Hardie  
DPW  
Cumberland, WI.

Posted: July 20, 2016

PC: Mayor Skinner, Julie Kessler, Kati Goin, Jerry Lindfors, & MSA

Advocate

## Minutes Public Works Committee June 21, 2016 at 9:00am

Present: Chairman Goldsmith, Bridger, Bents, Schullo

Absent: None

Also present: Lindfors, Goin, Kessler, Skinner, Hardie, Kunkle, Ranallo, Schramski, Ian Haugen and Dave & Lundgren from MSA

Meeting was called to order by Chairman Goldsmith at 9:00 am:

Motion was made by Bridger and seconded by Bents to approve the minutes from the May 16, 2016 Public Works meetings. Motion passed.

Public Comment: None

### Department Updates

Lindfors: The Crew has been doing work at the parks, making some storm sewer repairs, painting crosswalks and parking stalls is almost complete and the yellow should be completed in a week. Ian Haugen requested some gravel be placed on the part of the north frontage road going past his business.

Goin: they have been busy preparing the CMOM and CMAR reports, doing training for the new plant, mowing and trimming easements, there was an overflow caused by the utility doing work on a well, the old generator was sold for \$3,500

Steve Ranallo returned and asked about having some of the right-of-way hill removed at his home on Dani's way. After some discussion the motion was made by Schullo and seconded by Bridger to have the city crew remove the some dirt and dump 5 yards of black dirt. The home owner is responsible for spreading and seeding the area. The motion passed

Marty Schramski asked that the City pay for the survey that was done after it appeared ad showed that he was encroaching on City property. Schramski stated that if he would have been contacted about the encroachment he would have move the fence and material. The motion was made by Bents and seconded by Bridger to have the City pay the \$860 for the survey. The motion passed

The Committee considered a request to replace a Oak tree that was removed when 3<sup>rd</sup> Ave. was reconstructed in 2006. Hardie stated that there was no mention of replacing the tree in the 3<sup>rd</sup> Ave file. The motion was made by Bents and seconded by Schullo not to replace the tree. The motion passed

The Committee considered a proposal by EOR to do the engineering of the Lake Street reconstruction for \$13,000 plus the cost of staking and as-built plans. Hardie stated that he had received proposals from two other firms for \$19,000 plus. The motion was made by Bents and seconded by Bridger to recommend to Council the acceptance of the EOR proposal. The motion passed

Katie Goin presented the 2016 CMOM report which is required each year by the DNR

The Committee considered the request to have the WWTP jet private sanitary lines. The motion was made by Bents and seconded by Schullo not to do private lines because of time constraints and taking work from private contractors. The motion passed.

The Committee considered the sale of the old WWTP tank truck for \$1,500. The motion was made by Schullo and seconded by Bents to sell the truck for \$1,500. The motion passed.

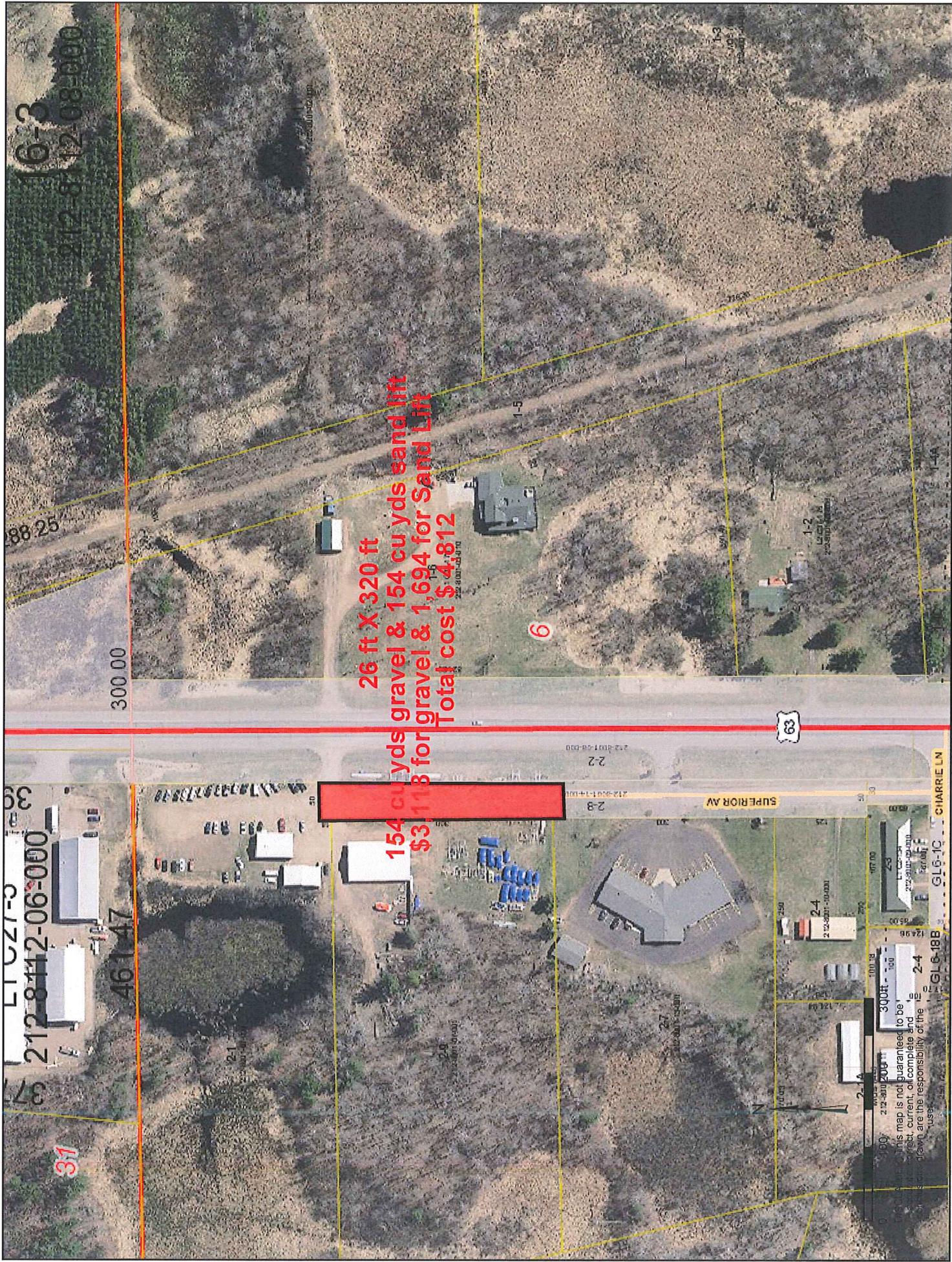
The Committee considered the proposal by Magney Construction to do the demolition of the RBC's, Clairifiers and blower building for \$153,000 as part of the second project. The committee also considered the putting out for bid the construction of the maintenance building and the reconstruction of lift station #2 as the proposal from Magney Construction came in high. The motion was made by Bents and seconded by Schullo to recommend to Council the acceptance of the proposal for the Demolition from Magney Construction and placing the maintenance building and Lift station out for bids. The motion passed

The Committee considered Change Order #12 which is the removal of the pavement as part of the first project for the amount of \$81,866 and the replacement of piping and valving on the intake of the grit tank at a cost of \$3,522. The motion was made by Schullo and seconded by Bents to recommend to the Council the approval of Change Order #12. The motion passed.

The next meeting date will be July 18, 2016. Future agenda items will be frontage road and consider changing the Snow removal and Grass mowing ordinance, Safety apparel, MSA- Change Orders and updates.

Motion was made by Bents and seconded by Bridger to adjourn at 10:45 am, motion passed.

Submitted by  
Keith Hardie, PW Director



6-3  
212-812-08-000

31  
212-812-06-000

461-47

300.00

26 ft X 320 ft  
154 cu yds gravel & 154 cu yds sand lift  
\$3,118 for gravel & 1,694 for Sand Lift  
Total cost \$ 4,812

154 cu yds gravel & 154 cu yds sand lift  
\$3,118 for gravel & 1,694 for Sand Lift  
Total cost \$ 4,812

1-3

1-5

6

1-2

63

SUPERIOR AV

CHIARRE LN

2-4

2-4

2-4

This map is not guaranteed to be correct, current, or complete and users drawn are the responsibility of the user.

300ft  
2-12-2011

2-4

GL6-18B

• **8.08 - SNOW AND ICE REMOVAL. (Rep. & recr. #519; Am. #668)**

(a) OWNER'S RESPONSIBILITY. The owner or occupant of any lot or parcel shall promptly each day remove all snow and ice which may have fallen or accumulated upon the sidewalk in front of such lot or parcel; provided, when ice has so formed that it cannot be removed, the owner or occupant shall keep the same sprinkled with a material which will prevent the sidewalk from being dangerous to pedestrians.

(b) CITY'S OPTION TO CLEAR SIDEWALKS. In any case where the owner, occupant or person in charge of any building or structure or unoccupied lot shall fail to clear their respective sidewalk of snow and ice as set forth above, then and in that event, the City may elect to clear said sidewalks as follows:

(1) Written notice shall be delivered to and left in a conspicuous place on the premises informing said person of his or her failure to clear said sidewalk, the City's intention to clear the same and the potential costs thereof, no less than 24 hours prior to the City's clearing said sidewalk.

(2) The City shall clear or cause to be cleared all snow and ice from said sidewalk, and shall charge the expenses of so doing pursuant to a fee schedule established by the Public Works Committee and approved by the City Council. The charges shall be set forth in a statement to the Clerk-Treasurer who, in turn, shall mail the same to the owner, occupant or person in charge of the subject premises. If said statement is not paid in full within 30 days thereafter, the statement shall be reported to the Clerk-Treasurer, who shall enter the charges on the tax roll as a special tax against said lot or parcel of land, and the same shall be collected in all respects like other taxes upon real estate, or as provided under Wis. Stats, § 66.615(3)(f).

Charges established in 2014, the property owner shall be charged a fee of \$200.00 for each incidence of failure to clear sidewalks after a 24-hour notification.

(c) DEPOSIT OF SNOW ON STREETS OR SIDEWALKS.

(1) No person shall deposit or cause to be deposited any snow or ice taken and removed from his premises or elsewhere upon any sidewalk, alley, parkway, public place or street in the City, except snow removed from sidewalk areas where there are no boulevards/terraces. Snow shall not be piled at or near intersections so as to obstruct the view of pedestrians or operators of motor vehicles.

(2) No person shall remove or deposit any snow from building rooftops into a public alley, except by specific permission of the Director of Public Works, and if such permission is granted, the deposited snow must be moved from the alley within a reasonable length of time to be designated by the Director of Public Works at the time permission is granted.

(d) PENALTY. As an alternative to the remedy provided in subsection (b) above, or in addition thereto the City may impose a penalty for violation of any provision of this Section, providing that the person who violates any of the provisions of this Section shall forfeit and pay to the City a forfeiture of not less than \$25.00 nor more than \$500.00, together with the costs of prosecution for each offense. A separate offense shall be deemed committed during each day (24 hours) or part thereof during which a violation occurs or continues.

**Editor's note**— Ord. No. 519, adopted December 3, 1996, did not specifically amend this Code; however, its provisions seemed to have superseded similar provisions of former [§ 8.08](#), prompting a recreation of such section at the editor's discretion.

## 10.03 - PUBLIC NUISANCES AFFECTING HEALTH

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- (6) **NOXIOUS WEEDS AND CONTROL OF WEEDS AND GRASSES**. (Rep. & recr. #441)

(a) **Mowing Required.** No person owning property within the City shall permit to grow or pollinate upon his premises any weeds or *grasses* which cause or produce hay fever in human beings, exhale unpleasant or noxious odors or conceal filthy deposits. In order to prevent such growth and pollination, every property owner shall mow or cause to be mowed upon his premises all *grasses* or weeds exceeding 6" in height.

(b) **Mowing by City.** (Am. MSC '90) The Weed Commissioner shall enforce this section and if any person shall fail to comply herewith, the Weed Commissioner shall, after 5 days written notice to the owner, cause the premises to be mowed and report the cost thereof in writing to the City Clerk in the manner provided in Wis. Stats. § 66.98. Such charge shall be put on the tax roll as a special tax to be collected in the same manner as other taxes, unless such lands are exempt from taxation.

Charges established in 2016, the property owner shall be charged a fee of \$200.00 for each incidence of failure to mow grass after *seasonal* notification.