

## **FINANCE COMMITTEE**

**JULY 25, 2016**

Present: Bob Strickland, Butch Slayton, Carol Wallin, Tom Goldsmith, Bert Skinner, Rick Rieper, Keith Hardie, Rob Ankarlo, Nancy Bentz, Greg Chafer, Connie Bussewitz, Lance Burma, Dave Evanson, Katie Goin, Randy Petersen, Jerry Lindfors, Rob Duncan, Pat Chuchwar

Chair Strickland called the meeting to order at 3:00 pm. The meeting was properly advertised and all interested parties were notified.

Motion by Wallin, second by Goldsmith, to approve the minutes from the June 1, 2016 meeting. Motion carried.

Comment by Greg Chafer that the IT needs to be looked at as their computer don't work and it is very frustrating. Rob Ankarlo asked questions regarding the year end information he received from Clerk-Treasurer Kessler. Strickland requested that the Auditors present the financial statement to the Finance committee this year.

Nancy Bentz was present as president of the Housing Authority Board. They are requesting a reduction from the full payment as they did last year. They would like to pay half but would be willing to work out a different reduction. Committee asked what other communities are doing to deal with the budget cuts or creative financing ideas. Housing Authority will bring back answers to the next meeting.

Kessler stated that the Assessor contract is up the end of the year. Asking if we want to bid as is or with revaluation. With the number of requests to the Board of Review in the past few years and the fact that our last revaluation was 8 or 9 years ago, it probably does need to be looked at. After discussion, it was decided to bid a 3 year contract, 3 different ways, as is, with full-revaluation and partial revaluation.

Kessler explained the meeting that was held with Sean Lentz and the potential for a new TID district. Kessler presented a potential map but it includes part of TID 7 so that would have to be removed from TID 7 for this to work. Kessler will work more with Sean Lentz on developing this new TID.

Kessler stated that she is getting quotes from the current carrier as well as a consortium of municipalities working with WEA for Health Insurance. Will have more info next meeting.

Kessler and Rieper explained the potential for funding a new squad with equipment since this was pulled from the budget last year. Kessler explained that if we get a State Trust Fund Loan and do not borrow until after September 1, there will be no payment until 2018. Motion by Wallin, second by Slayton, to take this to council for approval. Motion Carried.

Police contract is up and we have received a letter from the union for negotiations. Need to set schedule with the labor attorney. Tentative date set of September 7<sup>th</sup>.

Kessler explained what has been happening with our IT service since the last meeting and the issues we are still having. Committee would like to re-bid without the certifications requirement.

Kessler handed out a potential survey of 13 city services. Committee would like this out on the website or internet, if possible, with a end date of September 1. This will hopefully help in the budget process.

Discussion took place on considering changes to the Employee Handbook – Personal Appearance: Committee wanted to keep shorts in there. Motion by Wallin, second by Goldsmith, to send to council for approval. Motion Carried.

Motion by Goldsmith, second by Wallin, to approve adding Hepatitis B Vaccinations to the Employee Handbook and send to council for all employees in the Police, Street and Waste Water Departments. Motion Carried.

Kessler stated that no request of a refund for a liquor license has been made at this time. Motion by Goldsmith, second by Wallin, to add Katie Goin for the Waste Water Plant to the internet and phone accounts. Motion Carried.

Kessler explained that Kwik Trip would like the Class A license surrendered by Island Wines if that happens. Both parties were looking for some sort of agreement that if there was a surrender by Island Wines, it would be given to Kwik Trip. Committee felt that all parties involved need to take their chances on surrendering and being awarded a license.

Kessler handed out 2016 financial expenses thru June.

Committee would like to see 217 budget requests with a 0 % increases, other than wages and benefits. Kessler will get the information out and request they be turned into her by September 20.

Next meeting will be September 7 with the Labor Attorney and Auditor present, if possible. (Note meeting date has since been changed to September 20<sup>th</sup> at 9:00 am.)

Motion by Slayton, second by Goldsmith, to adjourn. Motion Carried.

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